

# Quinton Parish Council

Parish Clerk  
Parish Office  
Telephone  
E-mail  
Website

John Scott  
2 Broadwater Lane, Towcester, NN12 6YF  
07738-760618  
[quintonparishcouncil@gmail.com](mailto:quintonparishcouncil@gmail.com)  
[www.quintonparishcouncil.org.uk](http://www.quintonparishcouncil.org.uk)

---

Minutes of the meeting held via Zoom on the **19 MAY 2020** which started at 7:00pm and the following business was transacted.

**Present:** Cllrs. Collyer (Chair), Javes, Core, Bentley, Ronson, Shellard, Atkinson (SNC)  
The Clerk, 2 members of the Public.

---

## Minutes

- 19-05-1** Nominations were received, and Councillor Peter Collyer was elected **THE CHAIRMAN** of the Parish Council for the year.
- 19-05-2** The Chairman **ACCEPTED THE OFFICE** of the Chairman; the acceptance form will be signed later.
- 19-05-3** **CHAIRMAN'S ANNOUNCEMENTS** were made.
- 19-05-4** There were no **APOLOGIES** for absence.
- 19-05-5** There were no **DISPENSATION** requests and no **DECLARATION OF INTEREST** on items on the agenda received.
- 19-05-6** Nominations were received and Councillor Javes was **ELECTED** as **VICE CHAIR** of the Parish Council for the year. The acceptance form will be signed later.
- 19-05-7** Councillor Bentley will serve as **INTERNAL VERIFIER** for the Council's Accounts.
- 19-05-8** It was **RESOLVED** that Northants Calc will continue to appoint an **INTERNAL AUDITOR** for the Council's Accounts.
- 19-05-9** It was **RESOLVED** to accept the **DATES OF THE PARISH COUNCIL MEETINGS** for the year, being the third Tuesday of each alternate month starting January of each year or as otherwise designated by the Clerk as it be necessary.

21 July 2020, 15 September 2020, 17 November 2020, 19 January 2021  
16 March 2021.

- 19-05-10** It was **RESOLVED** To approve the **MINUTES** of the meeting held on 17 March 2020.
- 19-05-11** The following **POLICY** of the Council was reviewed, and it was **RESOLVED** to accept the amendments as proposed.
- Risk Assessment.**
- 19-05-12** Nominations were received, and Catherine McAllister was **CO-OPTED** on to the Council.
- 19-05-13** **ITEMS MEMBERS OF THE PUBLIC WISH TO RAISE** were discussed as follows.
- School Lane Footpath, Clerk will follow up with Highways to seek a solution.  
 Anglian Water dumping, problem no longer exists.  
 Community Fund, separate discussion, see point 19-05-21
- 19-05-14** No remarks were made by **COUNTY COUNCILLOR**.
- 19-05-15** A report was received from the **DISTRICT COUNCILLOR**.
- 19-05-16** The following **PLANNING APPLICATIONS** were reviewed, and it was **RESOLVED** to approve the S/2020/0450/FUL Forest Close Hartwell Rd. Septic Tank application.
- And it was **RESOLVED** to reject the S/2020/0650/FUL Quinton Green Farm. Storage Building application on the following grounds.
- The building looks like a temporary structure.  
 The cladding materials used are not compliant with the application.  
 The actual footprint is different to the plan.
- 19-05-17** It was **RESOLVED** to approve the **INTERNAL AUDIT REPORT** and agreed to submit a **CERTIFICATE of EXEMPTION** in place of submitting the **ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN** to the external auditors.
- 19-05-18** It was **RESOLVED** to approve the **FINANCE REPORT** for the 1 Month to 30 April 2020, and to approve **PAYMENTS** of the attached accounts.
- 19-05-19** The **WORKING PARTY** reports were discussed and accepted.
- The Clerk will investigate the light issue at Manor Cottage.
- 19-05-20** There was no **CLERK'S REPORT** for this meeting.
- 19-05-21** It was **RESOLVED** to set up a working party to plan the expenditure of the **COMMUNITY FUND**.  
 Cllrs Shellard and Ronson will represent the Council.

# Quinton Parish Council

Parish Clerk  
Parish Office  
Telephone  
E-mail  
Website

John Scott  
2 Broadwater Lane, Towcester, NN12 6YF  
07738-760618  
[quintonparishcouncil@gmail.com](mailto:quintonparishcouncil@gmail.com)  
[www.quintonparishcouncil.org.uk](http://www.quintonparishcouncil.org.uk)

---

Residents will be invited to join via Andy Bailey.

**19-05-22** Councillor Bentley gave an overview of the Zoom **MEETING ATTENDED** regarding the Unitary Council change.

**19-05-23** **CORRESPONDENCE / CONSULTATION DOCUMENTS** were reviewed,

The Councils annual insurance renewal was discussed, and further information required before acceptance of the quotation.

Manor Oak Homes appeal was discussed, and it was agreed that Cllrs Collyer and Shellard would contact Cllr Michael Clarke to discuss the best approach for QPC.

The Clerk will also contact Aitcheson Rafferty to discuss potential cost for their involvement.

The Clerk will progress the change in the Bank Mandate to allow new access to the Council's accounts for the Clerk once the probation period is over and to make arrangements for Internet Banking Payment system to be put in place.

**19-05-24** **ITEMS FOR THE NEXT MEETING** on 21 July 2020 were received as below.

Funding for the Manor Oak appeal.  
Community Funding Plan.

**19-06-25** The meeting **CLOSED** at 20:46.



**John Scott**  
Clerk to Quinton Parish Council

## Finance Report

Receipts £15,408.81

Invoices Received £988.53

Bank Balances £28,720.57 as at 30 Apr 2020.

Current Asset Value £16,119.39

## Payments made since the last meeting

Payee	Goods/Service	Net	VAT	Gross	Chq No
Aylesbury Mains	Repairs	109.40	21.88	131.28	
Aitcheson Rafferty	Professional Service	250.00	50.00	300.00	

## Accounts to be approved and paid.

Amount	VAT Inc	Payee	Description
186.80	-	J R Scott Mar	Salary
46.60	-	HMRC	Tax
63.42	10.57	N J Blackwell	Grass Cutting

Amount	VAT Inc	Payee	Description
180.00	-	Ncalc	Audit
181.52	-	Ncalc	Subscriptions
133.83	6.37	EON	Electricity Supply
233.40	-	J R Scott Salary	Salary
131.94	-	J R Scott Expenses	Expenses
126.84	21.14	N J Blackwell	Grass Cutting
1.00	-	Business Reserve	Transfer
35.00	-	ICO	Subscriptions